

<b>Coronavirus (COVID-19) Risk Assessment</b>		
<b>Establishment:</b> Mourne Independent Christian School	<b>Assessment by:</b> Hazel Campbell Ruth Watson	<b>Date:</b> 10 <sup>th</sup> August 2020
<b>Review Date:</b> September 2020		

<b>Focus</b>	<b>Area of consideration</b>	<b>Recommendation</b>	<b>Risks and levels of risk</b>
<b>Children</b>	<b>Drop off</b>	<ul style="list-style-type: none"> <li>• Social distancing to be adhered to at all times.</li> <li>• Parents to drop and pick up the children in playground</li> <li>• Parents and children are to remain in their cars until the teachers signal it's time for them to come in, allowing one family at a time to enter.</li> <li>• A member of staff will be at the door to welcome children. Bags to go onto chairs and lunch boxes onto desks in classrooms.</li> <li>• Parents are to leave the grounds promptly after dropping off children. Parents are to demonstrate social distancing at all times.</li> <li>• Only children who are symptom free or have completed the required isolation period attend the setting</li> <li>• No toys, teddys or blankets (or similar) to be bought in from home.</li> <li>• Children to enter the setting and staff to ensure they sanitise hands thoroughly on arrival at the setting, when changing rooms and before eating.</li> <li>• Encourage children to avoid touching their face, eyes, nose and mouth.</li> <li>• Any child who has been told to shield or who is clinically vulnerable to live in a household with someone who has been advised to shield or is clinically vulnerable cannot attend the setting.</li> <li>• Any child who displays signs of a cold will not be allowed in school until 48 hours after symptoms have ended and a negative test result.</li> </ul>	<ul style="list-style-type: none"> <li>• Parents or pupils spread the virus to other families</li> <li>• Risk of spreading of the virus</li> <li>• These items might carry the virus</li> <li>• The spread of the virus through touching.</li> <li>• They will be putting themselves in danger of contracting the virus.</li> <li>• It may not be the common cold but the coronavirus.</li> </ul>

		<ul style="list-style-type: none"> <li>• Parents are not to enter the school building.</li> </ul>	<ul style="list-style-type: none"> <li>• The more people allowed into the building, the greater the likelihood of spreading the virus.</li> </ul>
	<b>Physical distancing/grouping</b>	<ul style="list-style-type: none"> <li>• Children’s classes will be organised in Key Stage groups, wherever possible these small groups or “bubbles” should not mix during the week.</li> <li>• The use of communal internal spaces should be restricted as much as possible.</li> </ul>	<ul style="list-style-type: none"> <li>• The spread of the virus onto surfaces other children will use.</li> </ul>
	<b>Play and Learning</b>	<ul style="list-style-type: none"> <li>• Implement social distancing where possible: <ul style="list-style-type: none"> <li>a. Small groups</li> </ul> </li> <li>• Minimise the resources available to those that can be cleaned effectively.</li> <li>• Ensure children wash hands regularly, throughout the day, as well as before eating, after coughing or sneezing. Children are encouraged to ‘Catch it, Kill it, Bin it!’</li> </ul>	<ul style="list-style-type: none"> <li>• The risk of virus lingering on surfaces for 72 hours or more.</li> </ul>
	<b>Children’s Wellbeing and Education.</b>	<ul style="list-style-type: none"> <li>• Children should be supported in developing mentally, appropriate ways to understand the steps they can take to keep themselves safe, including regular hand washing and sneezing into a tissue.</li> <li>• Pupils must have a supply of their own tissues to follow this policy.</li> <li>• Children should be supported to understand the changes and challenges they may be encountering as a result of COVID-19 and staff need to ensure they are aware of children’s attachments and their need for emotional support at this time.</li> <li>• Play equipment to be reduced and multiple groups are not to use it simultaneously.</li> <li>• Minimalise contact and mixing by altering, as much as possible, the environment.</li> <li>• Removal of soft furnishings, soft toys and toys that are hard to clean.</li> </ul>	<ul style="list-style-type: none"> <li>• The risk is that children have fear</li> <li>• The virus may be on these and cannot be wiped clean</li> </ul>
	<b>Toileting</b>	<ul style="list-style-type: none"> <li>• Limit number of children using sinks, and bathrooms at any given time.</li> <li>• Children should not attend if unwell.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of cross-contamination</li> </ul>

	<b>If a pupil starts displaying symptoms</b>	<ul style="list-style-type: none"> <li>• If a child begins displaying a continuous cough or a high temperature, they should be sent home to isolate per the guidelines.</li> <li>• A child awaiting collection should be moved, if possible and appropriate, to a room where they can be isolated.</li> <li>• If they need to go to the bathroom while waiting to be collected, the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</li> <li>• If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after contact with someone who is unwell.</li> </ul> <p>If clinical advice is needed, the setting staff, parent or guardian should go online to NHS 111 (or call 111 if they don't have internet access).</p>	<ul style="list-style-type: none"> <li>• Risk of the spread of virus throughout the school.</li> <li>• Poor hygiene could encourage the spread of the virus.</li> </ul>
<b>Workforce</b>	<b>Attendance</b>	<ul style="list-style-type: none"> <li>• Staff should only attend school if they are symptom free, have completed the required isolation period or achieved a negative test result.</li> <li>• Staff with underlying conditions unable to work as normal</li> <li>• Risk assessing for returning staff.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk is staff spreading the virus to other members of staff and pupils.</li> </ul>
<b>Workforce</b>	<b>Well-being</b>	<ul style="list-style-type: none"> <li>• Staff will be focused on children and cleaning throughout the day.</li> <li>• Socialisation and interaction will be different with a limit to contact with other adults.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk is the spreading of the virus from outside sources.</li> </ul>
<b>Food preparation, snack and lunches</b>		<ul style="list-style-type: none"> <li>• Staff and children MUST wash hands before prep or eating.</li> <li>• Staff and children MUST wash hands after eating.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk is the spreading of the virus by ingestion.</li> </ul>

		<ul style="list-style-type: none"> <li>• Children and adults to be responsible for their own food rubbish.</li> <li>• Staff are not to handle children's food. This involves peeling etc.</li> </ul>	
	<b>Physical distancing/grouping</b>	<ul style="list-style-type: none"> <li>• Wherever possible, staff should remain with the small group of children, the "bubble" of children who they are allocated to.</li> <li>• Social distancing will be encouraged during breaks.</li> <li>• Staff members should avoid physical contact with each other including handshakes, hugs etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of spreading the virus through physical contact.</li> </ul>
	<b>Training</b>	<ul style="list-style-type: none"> <li>• All staff members must receive appropriate instruction and training of infection control and the standard operation procedure and risk assessments within which they will be operate.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of any member of staff being unaware of procedures put in place to minimise the spread of the virus.</li> </ul>
<b>Parents, committee and visitors</b>	<b>Communication</b>	<ul style="list-style-type: none"> <li>• Parents should receive clear communication regarding the role they play in safe operating procedures and all measures being taken to ensure the safety of their children and themselves.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk is any parent being unaware of procedures put in place to minimise the spread of the virus.</li> </ul>
<b>Visits</b>		<ul style="list-style-type: none"> <li>• Attendance to the setting should be restricted to children and staff as far as practically possible and visitors should not be permitted to the school unless essential (e.g. essential building maintenance).</li> <li>• Where essential visits are required these should be made outside of the usual school hours where possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of spreading the virus from outside sources.</li> </ul>
<b>PPE</b>	<b>Both workforce and children</b>	<ul style="list-style-type: none"> <li>• Wearing a face covering is recommended in schools in communal areas where social distancing is not possible.</li> <li>• Changing habits, cleaning and hygiene are effective measures in controlling the spread of the virus.</li> <li>• PPE is only needed in a very small number of cases including: <ul style="list-style-type: none"> <li>➤ If a child, young person becomes unwell with symptoms of coronavirus while in</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Risk of spreading the virus to other pupils and members of staff.</li> </ul>

		<p>their setting and needs direct personal care until they can return home.</p> <ul style="list-style-type: none"> <li>➤ If either pupils or staff feel social distancing is not possible for an extended period.</li> </ul>	
<b>Cleaning</b>	<b>Undertake regular cleaning</b>	<ul style="list-style-type: none"> <li>• Clean AND disinfect frequently touched surfaces throughout the day.</li> <li>• This includes tables, chairs, resources, equipment, doorknobs, light switches, countertops, handles, toilets, taps, and sinks.</li> <li>• Wear one pair of disposable gloves for cleaning and dispose of immediately after cleaning.</li> <li>• Using a disposable cloth, clean hard surfaces with warm soapy water, then disinfect these surfaces with the cleaning products you normally use.</li> <li>• Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of the virus remaining on frequently touched surfaces.</li> </ul>
	<b>Cleaning of electronics</b>	<ul style="list-style-type: none"> <li>• Regularly clean electronics, such as tablets, touch screens, keyboards, telephones and remote controls throughout the day.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of the virus remaining on frequently touched surfaces.</li> </ul>
	<b>Disposal of potentially contaminated waste</b>	<ul style="list-style-type: none"> <li>• Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged and put in a suitable secure place, marked for storage until: <ul style="list-style-type: none"> <li>➤ The individual tests positive or results not known; then store it for at least 72 hours and put in with the normal waste.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Risk of contamination.</li> </ul>

<b>REVIEWED BY: Principals</b>	<b>COMMENTS:</b>
	<p>It is our recommendation that we review information on a regular basis in line with government regulations.</p> <p>Risk assessment will be adapted accordingly.</p>