

Coronavirus (COVID-19) Risk Assessment		
Establishment: Mourne Independent Christian School	Assessment by: Hazel Campbell Ruth Watson	Date: 10 th August 2020 (first completed)
Review Date: June 2021		

Focus	Area of consideration	Recommendation	Risks and levels of risk
Children	Drop off	<ul style="list-style-type: none"> • Social distancing to be adhered to at all times. • Parents to drop and pick up the children in playground • Parents and children are to remain in their cars until the teachers signals it is time for them to come in, allowing one family at a time to enter. • A member of staff will be at the door to welcome children. Bags to go onto chairs and lunch boxes onto desks in classrooms. • Parents are to leave the grounds promptly after dropping off children. Parents are to demonstrate social distancing at all times. • Only children who are symptom free or have completed the required isolation period attend the setting. • No toys, teddies or blankets (or similar) to be bought in from home. Baskets on personal desks reduce need to bring many items from home to school and vice versa. FS & KS1 have homework packs sent home for a month. • Children to enter the setting and staff to ensure they sanitise hands thoroughly on arrival at the setting, when changing rooms and before eating. • Encourage children to avoid touching their face, eyes, nose and mouth. • Any child who has been told to shield or who is clinically vulnerable to live in a household with someone who has been advised to shield or is clinically vulnerable cannot attend the setting. He/She will continue his/her education via Google Classroom. 	<ul style="list-style-type: none"> • Parents or pupils spread the virus to other families • Risk of spreading of the virus • These items might carry the virus • The spread of the virus through touching. • They will be putting themselves in danger of contracting the virus. • It may not be the common cold but the coronavirus. • The more people allowed into the building, the greater the likelihood of spreading the virus.

		<ul style="list-style-type: none"> Any child who displays signs of Covid symptoms should not attend school until 48 hours after symptoms have ended and a negative test result. Principals should be contacted immediately re. this and informed of the test result, so they can act accordingly, e.g. inform the school community, if a positive test result, etc. Parents are not to enter the school building. 	
	Physical distancing/grouping	<ul style="list-style-type: none"> Children's classes will be organised in Key Stage groups, wherever possible these small groups or "bubbles" should not mix in classrooms during the week. The use of communal internal spaces should be restricted as much as possible with staggered break and lunch times. 	<ul style="list-style-type: none"> The spread of the virus onto surfaces other children will use.
	Violin Lessons	<ul style="list-style-type: none"> The tutor will sanitise hands as he enters the building; he will adhere to social distancing and can wear a mask; he sanitises hands prior to tuning pupils' violins or wears disposable gloves; he sanitises hands before exiting the building; teachers sign the tutor in and out of the building for 'test and trace' and fire safety purposes. 	<ul style="list-style-type: none"> Cross-contamination.
	Play and Learning	<ul style="list-style-type: none"> Implement social distancing where possible: <ul style="list-style-type: none"> a. Small groups Minimise the resources available to those that can be cleaned effectively. Ensure children wash hands regularly, throughout the day, as well as before eating, after coughing or sneezing. Children are encouraged to 'Catch it, Kill it, Bin it!' 	<ul style="list-style-type: none"> The risk of virus lingering on surfaces for 72 hours or more.
	Children's Wellbeing and Education.	<ul style="list-style-type: none"> Children should be supported in developing mentally appropriate ways to understand the steps they can take to keep themselves safe, including regular hand washing and sneezing into a tissue. Pupils must have a supply of their own tissues to follow this policy. 	<ul style="list-style-type: none"> The risk is that children have fear

		<ul style="list-style-type: none"> • Children should be supported to understand the changes and challenges they may be encountering as a result of COVID-19 and staff need to ensure they are aware of children's attachments and their need for emotional support at this time. • Play equipment to be reduced and multiple groups are not to use it simultaneously. • Minimise contact and mixing by altering, as much as possible, the environment, e.g. one-way system, distanced chairs, etc. • Removal of soft furnishings, soft toys and toys that are hard to clean. 	<ul style="list-style-type: none"> • The virus may be on these and cannot be wiped clean
	Toileting	<ul style="list-style-type: none"> • Limit number of children using sinks and bathrooms at any given time. • Individual paper towels used and disposed of when drying hands. • Children should not attend if unwell. 	<ul style="list-style-type: none"> • Risk of cross-contamination
	School Transport	<ul style="list-style-type: none"> • School minibuses used as school transport – one for Primary School pupils and one for Secondary School pupils. • Minibuses will be sanitised and fogged before and after use. • Good ventilation throughout journeys. • 'Legal requirement' for driver/staff and pupils to wear face covering on school transport, unless they are 'medically exempt' or have a 'reasonable excuse' (PHA). School requests to be informed of this, prior to trip. (This information will remain confidential.) Mask breaks will be given to pupils traveling via school transport. 	<ul style="list-style-type: none"> • Risk of virus spread
	School Trips	<ul style="list-style-type: none"> • Outdoor trips preferable as lowered risk of Covid. • Individual risk assessments, including Covid rules, regulations, etc, completed for every venue. 	<ul style="list-style-type: none"> • Risk depends on venue (stated in individual risk assessments)

		<ul style="list-style-type: none"> • Pupils and staff should not come on school trip, if displaying any Covid-like symptoms or if their family has been asked to self-isolate. 	
	If a pupil starts displaying symptoms	<ul style="list-style-type: none"> • If a child begins displaying a continuous cough or a high temperature, the child's temperature will be taken using a non-contact thermometer. They should be sent home to isolate per the guidelines. • A child awaiting collection should be moved, if possible and appropriate, to a room where they can be isolated. • If they need to go to the bathroom while waiting to be collected, the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. • If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after contact with someone who is unwell. <p>If clinical advice is needed, the setting staff, parent or guardian should go online to NHS 111 (or call 111 if they don't have internet access).</p>	<ul style="list-style-type: none"> • Risk of the spread of virus throughout the school. • Poor hygiene could encourage the spread of the virus.
Workforce	Attendance	<ul style="list-style-type: none"> • Staff should only attend school if they are symptom free, have completed the required isolation period or achieved a negative test result. • Staff with underlying conditions unable to work as normal • Risk assessing for returning staff. 	<ul style="list-style-type: none"> • Risk is staff spreading the virus to other members of staff and pupils.
Workforce	Well-being	<ul style="list-style-type: none"> • Staff will be focused on children and cleaning throughout the day. • Socialisation and interaction will be different with a limit to contact with other adults. 	<ul style="list-style-type: none"> • Risk is the spreading of the virus from outside sources.
Food preparation, snack and lunches		<ul style="list-style-type: none"> • Staff and children MUST wash hands before prep or eating. 	<ul style="list-style-type: none"> • Risk is the spreading of the virus by ingestion.

		<ul style="list-style-type: none"> • Staff and children MUST sanitise hands after eating. • Children and adults to be responsible for their own food rubbish. • Staff are not to handle children’s food. This involves peeling etc. 	
	Physical distancing/grouping	<ul style="list-style-type: none"> • Wherever possible, staff should remain with the small group of children, the “bubble” of children who they are allocated to. • Social distancing will be encouraged during breaks. • Staff members should avoid physical contact with each other including handshakes, hugs etc. 	<ul style="list-style-type: none"> • Risk of spreading the virus through physical contact.
	Training	<ul style="list-style-type: none"> • All staff members must receive appropriate instruction and training of infection control and the standard operation procedure and risk assessments within which they will be operate. 	<ul style="list-style-type: none"> • Risk of any member of staff being unaware of procedures put in place to minimise the spread of the virus.
Parents, committee and visitors	Communication	<ul style="list-style-type: none"> • Parents should receive clear communication regarding the role they play in safe operating procedures and all measures being taken to ensure the safety of their children and themselves. 	<ul style="list-style-type: none"> • Risk is any parent being unaware of procedures put in place to minimise the spread of the virus.
Visits		<ul style="list-style-type: none"> • Attendance to the setting should be restricted to children and staff as far as practically possible and visitors should not be permitted to the school unless essential (e.g. essential building maintenance). • Where essential visits are required these should be made outside of the usual school hours, where possible. 	<ul style="list-style-type: none"> • Risk of spreading the virus from outside sources.
PPE	Both workforce and children	<ul style="list-style-type: none"> • Wearing a face covering is required for post-primary pupils and staff in post primary settings including classrooms, corridors and communal spaces such as toilet areas unless a pupil/staff member has a reasonable excuse, for example, due to a medical condition (DofE). No official medical certification for exemption is required, but school should be informed by parents/staff, so there is an awareness and sensitivity will be 	<ul style="list-style-type: none"> • Risk of spreading the virus to other pupils and members of staff.

		<p>exercised (PHA/DofE). This information will remain confidential. Mask breaks given to pupils throughout school day.</p> <ul style="list-style-type: none"> • Changing habits, cleaning and hygiene are effective measures in controlling the spread of the virus. • PPE is only needed in a very small number of cases including: <ul style="list-style-type: none"> ➤ If a child, young person becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home. ➤ If either pupils or staff feel social distancing is not possible for an extended period. 	
Cleaning	Undertake regular cleaning	<ul style="list-style-type: none"> • Clean AND disinfect frequently touched surfaces throughout the day. This includes tables, chairs, resources, equipment, doorknobs, light switches, countertops, handles, toilets, taps, and sinks. Chairs (upstairs and downstairs) cleaned on Monday mornings and Thursday mornings before pupils' arrival. School fogged on Wednesdays and Fridays. • Wear one pair of disposable gloves for cleaning and dispose of immediately after cleaning. • Using a disposable cloth, clean hard surfaces with warm soapy water, then disinfect these surfaces with the cleaning products you normally use. • Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning. 	<ul style="list-style-type: none"> • Risk of the virus remaining on frequently touched surfaces.
	Cleaning of electronics	<ul style="list-style-type: none"> • Regularly clean electronics, such as tablets, touch screens, keyboards, telephones and remote controls throughout the day, after use. 	<ul style="list-style-type: none"> • Risk of the virus remaining on frequently touched surfaces.
	Disposal of potentially contaminated waste	<ul style="list-style-type: none"> • Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged and put in a suitable secure place, marked for storage until: 	<ul style="list-style-type: none"> • Risk of contamination.

		➤ The individual tests positive or results not known; then store it for at least 72 hours and put in with the normal waste.	
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REVIEWED BY: Principals	COMMENTS:
	It is our recommendation that we review information on a regular basis in line with government regulations. Risk assessment has been adapted according to legislation and Department of Education and PHA guidance.